

Meeting notes on grounding decisions in Digital Design Department 2017-12-13

Dear all DD-people who participated in the lunch meeting today,
Thank you for constructive and good inputs to the discussion of how to ground decisions in Digital Design Department.

Here is my summary of what was agreed:

1. Hajo's idea of a 'parliament' as the main forum for overall strategic issues and discussions was welcomed. We will have two major assemblies every year. It is still unclear exactly when is the best time with regards to other obligations, but one in June (6-7 June 2018 has already been booked at Kildegaarden at our last visit, please reserve the days), and one in Nov / Dec seem appropriate.
2. We should spend less time on information at DD faculty meetings, but rather focus on discussion points. There will still be guest. If anyone has questions or comments to information they can always come forward. Agenda with information is shared through the wiki.
3. Head of Department will form ad hoc committees from case to case. If time allows faculty will be invited to suggest who should step into these ad hoc committees. Decisions made in these committees will be shared on the wiki. (Stine and Lone will form the re-location committee, work out scenarios for how to inhabit 5th floor and will call in opinions from heads/coordinators of research groups)
4. We will make better use of the Wednesday lunches as suggested by Rosemary. There is already a list on the wiki. Everybody are welcome to sign up on the list with issues to present and discuss. Lone will not moderate or make minutes from these meetings. The person who sign up on the list point out a moderator and a note-taker, in order to share the minutes from the meetings on the wiki.
5. Lone will ask management about their considerations about a formal, elected Department Board as suggested by Anders.

Let me know if I forgot something or did not get it right.

Best regards,
Lone